

**CURRICULUM VITAE  
OF  
KHALIL AHMED**



**CURRENT POSITION**

Executive Director (Joint Secretary to the Government)  
Insurance Development and Regulatory Authority,  
Financial Institutional Division, Ministry of Finance,  
Government of the People's Republic of Bangladesh

**CONTACT DETAILS**

Khalil Ahmed  
Executive Director  
Insurance Development and Regulatory Authority  
37/A Dilkusha B/A SBC tower (8<sup>th</sup> floor), Dhaka -1000  
Mobile: +8801716-806666  
**E-mail:** klahmed5813@gmail.com.

**EDUCATIONAL QUALIFICATIONS**

1. Degree : **Masters of Science in Economics and Finance for Development**  
Department : School of Social and International Studies  
Passing Year : 2013  
Result : Merit  
Institution : Bradford University, **United Kingdom**  
Thesis Title : Financial Development and Economic Growth: The Bangladesh Economy
  
2. Degree : **Masters of Science (Agricultural Economics) in Production economics and Farm Management**  
Department : Production Economics and Farm Management  
Passing Year : 1988  
Result : **First Class (Second Position)**  
Institution : Bangladesh Agricultural University, Mymensingh  
Thesis Title : The Economic Impact of Power Tiller on Productivity and Employment at Farm Level: A Study in Comilla District of Bangladesh.

3. Degree : **Bachelor of Science in Agricultural Economics (Honors)**  
Faculty : Agricultural Economics and Rural Sociology  
Passing Year : 1987  
Result : Second Class  
Institution : Bangladesh Agricultural University, Mymensingh.
4. Degree : **Higher Secondary Certificate (H.S.C)**  
Group : Science  
Passing Year : 1983  
Result : First Division  
Institution : Adamjee Cantonment College, Dhaka
5. Degree : **Secondary School Certificate (S.S.C)**  
Group : Science  
Passing Year : 1981  
Result : First Division  
Institution : Khilgaon Government High School, Dhaka.

### **PROFESSIONAL EXPERIENCE**

1. Designation : **Executive Director**  
Organization : Insurance Development and Regulatory Authority  
Financial Institutional Division, Ministry of Finance.  
**Period** : **4<sup>th</sup> June 2017 to till date**  
Responsibilities : Acting as Executive Director for the administration wing and the non-life wing of the authority. Collect insurance business related data from life and non-life insurer, analyze the data and present in the coordination meeting of authority for policy formulation and find the way-out to regulate the insurer. Working on National Insurance Policy 2014 implementation.
2. Designation : **Deputy Secretary**  
Organization : Local Government Division, Ministry of Local Government, Rural Development and cooperatives  
Period : 10<sup>th</sup> April 2016 to 26<sup>th</sup> November 2016  
Responsibilities : Managing development budgetary work, administrative work of City Corporation and Water Supply & Sewerage Authorities and monitoring these authorities.
3. Designation : **Deputy Secretary**  
Organization : Ministry of Expatriates' Welfare and Overseas Employment  
Period : 12<sup>th</sup> August 2014 to 9<sup>th</sup> April 2016  
Responsibilities : Ensuring safe migration, inspecting recruiting agencies, monitoring the repatriation activities and performing duty to protect rights of migrant workers.
4. Designation : **National Consultant**  
Organization : Deepening MTBF and Strengthening Financial Accountability Project, Finance Division, Ministry of Finance

- Period : 6<sup>th</sup> November 2013 to 30<sup>th</sup> June 2014  
 Responsibilities : Prepare amendment proposals regarding ‘General Financial Rules’ and prepare some circulars and guidelines based on ‘Public Money and Budget Management Act 2009’.
5. Designation : **Deputy Secretary**  
 Organization : Finance Division, Ministry of Finance  
 Period : 15 December 2010 to September 2012  
 Responsibilities : Preparing opinion and comments on behalf of Finance Division on laws, rules, and regulations which are formulated by administrative ministries.  
 Special Responsibility : Preparing an e-Book on compilation of rules, regulations, acts and circulars for Finance Division.
6. Designation : **Senior Assistant Secretary**  
 Organization : Finance Division, Ministry of Finance  
 Period : 3<sup>rd</sup> September 2006 to 15<sup>th</sup> December 2010  
 Responsibilities : Preparing annual budget of Finance Division and its attached departments. Monitoring implementation measures of Finance Division and its attached department’s budget. Human resources management and coordination activities of Finance Division.
7. Designation : **Upazila Nirbahi Officer**  
 Organization : Upazila Nirbahi Officer’s Office, Sirajgonj Sadar  
 Period : 2<sup>nd</sup> June 2004 to 10<sup>th</sup> August, 2006  
 Responsibilities : Monitoring & coordinating development activities of all line ministries of Government and playing leading role in implementing of Government policies and programs at upazila (field) level.
8. Designation : **Upazila Magistrate**  
 Organization : Upazila Magistrate’s Office, Banshkhali, Chittagong  
 Period : 18<sup>th</sup> October, 2001 to 26<sup>th</sup> May, 2004  
 Responsibilities : Performing judicial function as a first class Magistrate. Conducting mobile court, public examination and national and local government elections.
9. Designation : **Assistant Commissioner/Senior Assistant Commissioner**  
 Organization : DC Office (Jamalpur & Comilla).  
 Period : 8<sup>th</sup> May 1993 to 1<sup>st</sup> October 1996 & 23<sup>rd</sup> March 2000 to 26<sup>th</sup> May 2004  
 Responsibilities : Working as a Magistrate in criminal judiciary. Conducting mobile court, public examination and national and local government elections. Monitoring & reporting development activities.
10. Designation : **Assistant Commissioner (Land)**  
 Organization : AC (Land) Office (Dewangonj, Jamalpur & Bhaluka, Mymensingh).  
 Period : 1<sup>st</sup> October 1996 to 22<sup>th</sup> March 2000  
 Responsibilities : Performing activities in land administration and land management. Implementing Adrasha Gram & Asrayan Project for landless people.

## **LOCAL TRAINING**

1. Course Title : **Foundation Training**  
Institution : Bangladesh Public Administration Centre, Savar, Dhaka  
Period : 11<sup>th</sup> September 1993 to 10<sup>th</sup> January 1994
2. Course Title : **Bangladesh Military Orientation Training**  
Institution : Bangladesh Military Academy, Vhatiary, Chattagram  
Period : 15<sup>th</sup> April 1995 to 18<sup>th</sup> May 1995
3. Course Title : **Law and Administration Training**  
Institution : Bangladesh Civil Service (Admin) Academy, Shahbagh, Dhaka  
Period : 2<sup>rd</sup> March 1996 to 6<sup>th</sup> August 1996
4. Course Title : **Survey & Settlement Course**  
Institution : Directorate of Land Records and Survey, Tejgaon, Dhaka  
Period : 23<sup>rd</sup> January 1997 to 19<sup>th</sup> March 1997
5. Course Title : **Advanced Course on Administration and Development**  
Institution : Public Administration Training Center, Savar, Dhaka  
Period : 21<sup>st</sup> September 2014 to 19<sup>th</sup> November 2014
6. Course Title : **Senior Staff Course**  
Institution : Public Administration Training Center, Savar, Dhaka  
Period : 19<sup>th</sup> February 2017 to 4<sup>th</sup> April 2017

## **FOREIGN TRAINING (Foreign Training/Study Tour)**

1. Course Title : **Strengthening Local Government**  
Institution : Ministry of Local Government/SLGDP project/UNDP  
Period : 16<sup>th</sup> November, 2005 to 26<sup>th</sup> November, 2005  
Country : **India**
2. Course Title : **Effective Management Skill Development using IT**  
Institution : Ministry of Public Administration & AIT (Thailand)  
Period : 29<sup>th</sup> June 2007 to 2<sup>nd</sup> August 2007  
Country : **Thailand**
3. Course Title : **Middle Manager's Course on Public Administration**  
Institution : Ministry of Public Administration & KOICA  
Period : 25<sup>th</sup> September 2008 to 9<sup>th</sup> October 2008  
Country : **South Korea**
4. Course Title : **Knowledge Exchange in the areas of Planning and Development**  
Institution : DMTBF project, Finance Division, Ministry of Finance  
Period : 6<sup>th</sup> August 2011 to 13<sup>rd</sup> August 2011  
Country : **Malaysia & South Korea**

5. Course Title : **New Thinking on Social Security in Asia and Economic Opportunities from the Ageing Society: Policies and Challenges.**  
Institution : Asia Development Bank  
Period : 17<sup>th</sup> November 2011 to 18<sup>th</sup> November 2011  
Country : **Japan**
  
6. Course Title : **Workshop on Financing Skill Development**  
Institution : ICTILO, Turin  
Period : 9<sup>th</sup> March 2015 to 13<sup>th</sup> March 2015  
Country : **Italy**
  
7. Course Title : **Supervising the Expatriates**  
Institution : Ministry of Expatriates' Welfare and Overseas Employment  
Period : 21<sup>st</sup> January 2015 to 23<sup>rd</sup> January 2015  
Country : **Malaysia**
  
8. Course Title : **Advanced Course on Administration and Development Study Tour**  
Institution : University Putra Malaysia  
Period : 24<sup>th</sup> March 2015 to 2<sup>nd</sup> April 2015  
Country : **Malaysia**
  
9. Course Title : **Inspection of Mission Office**  
Institution : Ministry of Expatriates' Welfare and Overseas Employment  
Period : 21<sup>st</sup> June 2015 to 27<sup>th</sup> June 2015  
Country : **Kingdom of Saudi Arabia**
  
10. Course Title : **Approval Officer for Machine Readable Passport**  
Institution : Ministry of Home, Bangladesh  
Period : September 2015 to December 2015  
Country : **Kingdom of Saudi Arabia**
  
11. Course Title : **Planning Dialogue and Factory Visit**  
Institution : Promagroleasing Company, Belarus  
Period : 31<sup>st</sup> May 2016 to 3<sup>rd</sup> June 2016  
Country : **Belarus**
  
12. Course Title : **Tender Evaluation and signing contract in Improvement of Solid Waste Management Equipment Project**  
Institution : Japan International Cooperation Agency  
Period : 17<sup>th</sup> July to-30<sup>th</sup> July 2016  
Country : **Japan**
  
13. Course Title : **Workshop on "IORA Water Science and Technology Core Group Workshop on Water Re-use and Alternative Water Supply"**  
Institution : Ministry of Irrigation, Water resources Management and Disaster Management, Sri Lanka  
Period : 15-16 November 2016  
Country : **Sri Lanka**

14. Course Title : **Senior Staff Course Study Tour**  
 Institution : Public Administration Training Center, Vietnam  
 Period : 17<sup>th</sup> May 2017 to 26<sup>th</sup> May 2017  
 Country : **Vietnam**
15. Course Title : **Supervisory Capacity Building: Actuarial Services Prudential Supervision and Risk Management in Insurance Sector.**  
 Institution : China Insurance Regulatory Commission, China  
 Period : 17 July 2017 to- 21<sup>th</sup> July 2017  
 Country : **China**
16. Course Title : **Workshop Asian Solvency Regulation & Cooperation (WASRC)**  
 Institution : China Insurance Regulatory Commission, China  
 Period : 5<sup>th</sup> November 2017 to 18<sup>th</sup> November 2017  
 Country : **China**
17. Course Title : **Regulators' Interaction session**  
 Institution : Insurance Institution India  
 Period : 2 July 2018 to 6 July 2018  
 Country : **India**
18. Course Title : **Insurance Asia Award 2018**  
 Institution :  
 Period : 12 July 2018 to 13 July 2018  
 Country : **Singapore**
19. Course Title : Workshop/Exposure visit  
 Institution : Chartered Insurance Institute, UK  
 Period : 22 October 2018 to 25 October 2018  
 Country : United Kingdom

### **PERSONAL INFORMATION**

1. Government ID Number : 5813  
 2. Date of Birth : 8<sup>th</sup> December, 1965  
 3. Father's Name : Syed Ahmed  
 4. Mother's Name : Fayzara Khatoon  
 5. Spouse Name : Rubina Akther  
 6. Number of Children : Two  
 7. Cadre : Bangladesh Civil Service (Administration)  
 8. Date of Joining : 1<sup>st</sup> April 1993  
 9. **Experience in Government service** : **25 years and 5 month**  
 10. Hobby : Photography  
 11. Permanent Address : 346 North Goran  
 P.O and P.S: Khilgaon  
 Dhaka-1219  
 12. Present Address : 346 North Goran

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15-01-2019  
**(Khalil Ahmed)**  
Executive Director  
(Joint Secretary)